

# School District of Manawa

Special Board of Education Agenda

July 12, 2018



**Enter the Building @ Door M18; Use the Sidewalk Between the ES Garden and Building (North End of Parking Lot)**

1. Call to Order – President Johnson – **6:00 p.m.** – MES Boardroom, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. New Business:
  - a. Presentation by Jody Andres, Hoffman Planning Design & Construction, Inc., Regarding the Revised Renovation Proposal
    - i. Suggestions for Further Revisions of the Proposal Based on Survey Feedback
  - b. Consider Approval of Revised Renovation Proposal
    - i. Adjourn to Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(e), Wis. Statutes, for the Purposes of: Discussing Contractor Contracts
  - c. Consider Approval of Contractor Contracts Moving Forward
  - d. Discuss Public Relations Strategies
  - e. Set a Retreat Date to Create a Public Relations Plan
  - f. Consider Approval of Running Track Coal Tar Sealer & WIAA Standard Eight Lane Track Painting Project
6. Adjourn

# Pavement Maintenance Proposal

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## School District Of Manawa

Melanie Oppor

Project:

### Running Track & Grand Stand Area

800 Beech St  
Manawa, WI 54949



Jim Hawkinson  
Sales Team Sr. Rep.

# Service Provider Information

## Company Info



Asphalt Seal & Repair  
2077 Enterprise Dr.  
De Pere, WI, 54115

P: 920-338-0130  
F: 920-338-0131

<http://www.asphaltsealandrepair.com>

## Contact Person

Jim Hawkinson  
Sales Team Sr. Rep.  
[chopper@asphaltsealandrepair.com](mailto:chopper@asphaltsealandrepair.com)  
Cell: 920-360-6553  
Office 920-338-0130

## About Us

**REMEMBER, IT'S NOT YOUR FAULT IT'S ASPHALT!<sup>tm</sup>**

**Asphalt Seal & Repair's** 50 years of experience enables us to give you the highest quality estimate at the best prices, with the most experience to stand behind it. We use the most advanced technology, it enables speed and accuracy in providing professional user-friendly estimates. The great relationship that we maintain with our suppliers, guarantees quality materials at the best price possible. **ASR's** team will give you professional quality work guaranteed!

**Asphalt Seal & Repair** provides asphalt maintenance services to commercial, municipal and residential customers throughout Northeast Wisconsin and the Fox Valley, including the Lakeshore and the Northwoods.

Protect, preserve and beautify with exceptional quality at a reasonable cost, that's the **ASR** commitment to you!



# Proposal: Running Track & Grand Stand Area

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## GemSeal Coal Tar Sealer

1. We will barricade all areas where we will be working.
2. It is the owners responsibility to have all material, cars, equipment etc removed from the area where the work will take place. If an additional trip is required because all owners responsibilities are not followed there will be an extra trip charge. **See owners responsibility and Conditions page for more specifics**
3. All surface will be cleaned of all loose material, weeds, grass and dirt so that the material will adhere to the existing surface.
4. **Sealant Material:** Our firm will install 2 coat(s) of **GemSeal** pavement sealer, as per the attached manufactures specification link (click link below to open) 5% Pave-flex epoxy-latex additive and 3-4 lbs. sand per gallon.
5. **Additive:** We will be using Rapidset as per the manufacturers specification.

Total Price for this item: \$4,565.00

## Running Track WIAA Standard 8 Lane

1. Contractor will restripe at present design or according to WIAA specifications. All track pricing includes: Layout & paint of track, all events that the state runs, diamonds for exchange zones, 1 team name shaded, 4 sets of numbers in white, 4" labeling of events. Anything after that is an extra charge.

Total Price for this item: \$4,900.00

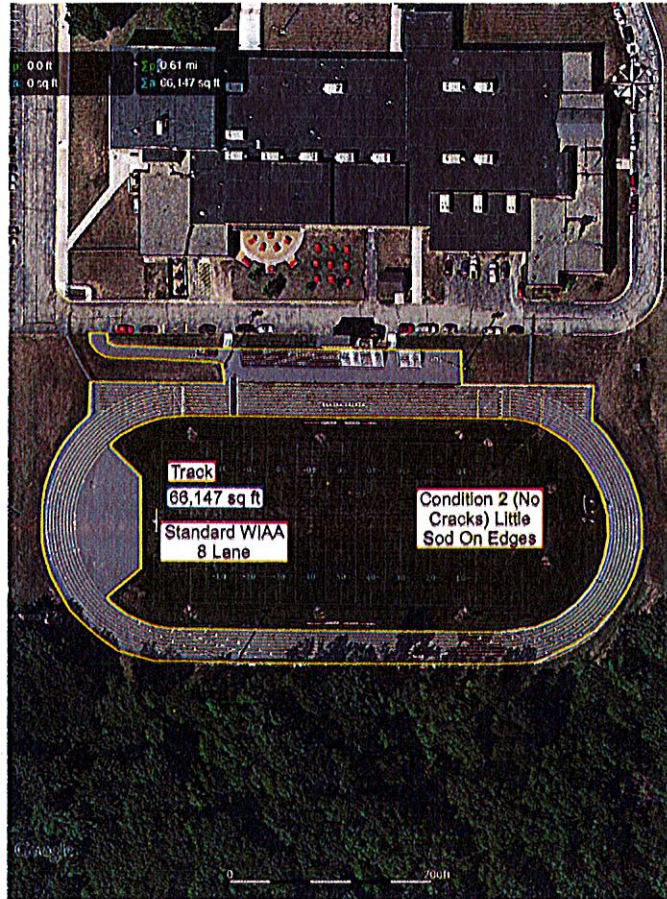
### Note

1. It is our recommendation that sod be trimmed from edges prior to work being done.

# Proposal: Running Track & Grand Stand Area



## Manawa Schools - Running Track & Grandstand Area



Notes:



## Price Breakdown: Running Track & Grand Stand Area

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Please find the following breakdown of all services we have provided in this proposal. This proposal originated on April 30, 2018.

Item	Description	Cost
1	GemSeal Coal Tar Sealer	\$4,565.00
2	Running Track WIAA Standard 8 Lane	\$4,900.00
<b>Total:</b>		<b>\$9,465.00</b>

### Authorization to Proceed & Contract

All prices quoted within this proposal are valid for no more than **30 days** from the date of this proposal.

You are hereby authorized to proceed with the work as identified in this contract. By signing and returning this contract, you are authorized to proceed with the work as stated.

We understand that if any additional work is requested other than stated in the this proposal/contract it must be in a new contract or added to this contract.

Please see all attachments for special conditions that may pertain to aspects of this project.

# Proposal: Running Track & Grand Stand Area

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## Payment Terms

We agree to pay the total sum or balance in full 20 days after the completion of work.

I am authorized to approve and sign this project as described in this proposal as well as identified below with our payment terms and options.

Date: \_\_\_\_\_

***Jim Hawkinson***

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Melanie Oppor  
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## Additional Info: Running Track & Grand Stand Area

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### Contract Terms & Conditions

1. **All payments are due 20 days upon completion of work** If payment is not received within our terms we may charge 12% per annum. Please read all owners responsibility and conditions. Call the office at 920-338-0130 with any questions or concerns about this contract.

### Sealcoating Commercial | Owners Resp & Conditions

1. **Lawn Fertilization:** should not be installed seven days before or after service.
2. **Rain:** If it's raining the day of scheduled service, assume we aren't coming and we will contact you to reschedule as soon as possible. If it rains after our installation, please contact your representative. We monitor the weather closely and can generally predict this very well. In the event that an unexpected storm happens, we will touch up any areas where sealer has not bonded.
3. **Sprinklers:** should be off 24 hours prior until 48 hours after service. Avoid lawn cutting during this same period of time. The surface must be dry for our arrival. Areas where the newly sealed pavement is wet may wear prematurely.
4. **Site Services:** The property owner/manager is responsible to notify all landscapers and garbage companies to not show on the area of work the day we are performing work. In the event of a reschedule due to unforeseen conditions, you are required to let all service providers know about the change. Upon notice of schedule being set, Property owner/manager is required to let any adjoining property owners be aware that we will be coming in to provide asphalt maintenance/seal coating so that they may move any vehicles that are adjoining the property. Asphalt Seal & Repair will not be liable for any damage to vehicles not move from the immediate area.
5. **Barricaded Parking Lot:** It is vital that all vehicles are removed from our area of work no later than 7:00 am, unless otherwise agreed. As you can imagine, our project costs are based on the property having all cars, people and objects off the area of work. Tow Trucks need to be arranged 5 days prior to the start of any work and must be on call to remove cars from the scheduled work zone. If any cars are left on the area of work, we cannot be held responsible for any damage to the vehicles.
6. **Pavement Sealer:** will take a minimum of 30 days to fully cure and is sensitive to **animal droppings, tree droppings; water stains from irrigation systems, ponding water & tire markings** during this time. This is normal and no reason to be concerned, it will fade over time. Areas of shade will take longer to dry and cure than areas in the direct sunlight.
7. **White Chalk Residue in Crack Areas:** When sealcoating parking lot with significant underwater issues a white residue that looks like salt may appear in the areas of cracks throughout the parking lot. This is a condition where the base material of limestone or other surface is drawn to the top of the surface. Since the surface is a dark black, this will be far more evident for a period of time. No worries, it will fade and eventually disappear.
8. **Overspray on Grass:** where grass meets your pavement, you may expect a small "drift spray" of pavement sealer. This is normal and will disappear generally after the next mowing.
9. **Weeds:** It is important to note that we have proposed all work at the time of the assessment. If you decide to do work 3 months after we look at the project, if your parking area has developed excessive weeds in the cracked areas as well as the edge lines for any reason, there may be additional costs for treatment & removal.

### Customer Acknowledgement:





# Proposal: Running Track & Grand Stand Area

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1. Customer agrees to and acknowledges that they have read all terms and conditions prior to signing this contract.  
\_\_\_\_\_initial\_\_\_\_\_date



# Attachments

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Please click any of the links below to view and print all documents.

## Company Attachments

[2017 Certificate of Insurance](#)

[Gem Seal Coal Tar MSDS](#)

[W9](#)